

## ANNEX B

### Article 7

## The Executive, Executive Member Advisory Panels and Strategic Policy Panel

### The Role of the Executive

- 1 The Executive will carry out all of the Council's functions which are not the responsibility of any other part of the Council, whether by law or under Part 3 of this Constitution.

### Form and Composition

- 2 Only Councillors may be appointed to the Executive. There may be no co-optees and no deputies or substitutes for Executive Members except that one Executive Member may substitute for another Executive Member in the exercise of Executive functions. Neither the Lord Mayor nor Deputy Lord Mayor of the Council may be appointed to the Executive and Members of the Executive (including the Leader) may not be Members of an overview and scrutiny body.
- 3 The Executive will consist of the Leader together with at least 2, but no more than 9, Councillors appointed to the Executive by Full Council. Should any Member(s) of the Executive cease to be a Councillor, or in the opinion of the Leader become disabled (temporarily or permanently) from performing the duties of their office, the Leader may remove them from office, and may appoint any other Councillor(s) to the Executive, and Councillor so appointed shall hold office until the next meeting of Full Council. The Leader's powers of removal/appointment shall be exercisable by giving written notice to the Head of Civic, Democratic and Legal Services,

### Leader

- 4 The Leader will be a Councillor appointed annually to the position of Leader by Full Council. The Leader will hold office until:
  - i. he/she resigns from the office; or
  - ii. he/she is suspended from being a Councillor under Part III of the Local Government Act 2000 (although he/she may resume office at the end of the period of suspension); or
  - iii. he/she is no longer a Councillor; or
  - iv. he/she is removed from office by resolution of the Council

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### Other Executive Members

- 5 Other Executive Members shall hold office until:
- i. they resign from office; or
  - ii. they are suspended from being Councillors under Part III of the Local Government act 2000 (although he/she may resume office at the end of the period of suspension); or
  - iii. they are no longer Councillors; or
  - iv. they are removed from office, either individually or collectively, by resolution of the Council, or by the Leader under paragraph 3 above.

### Proceedings of the Executive

- 6 Proceedings of the Executive shall take place in accordance with the Executive Procedure Rules contained in the Council's Standing Orders set out in Part 4 of this Constitution.

### Committees

- 7 The Executive shall have power to establish one or more Committees of the Executive and to delegate powers to any such Committees.

### Executive Member Advisory Panels

- 8 The Executive or Full Council will establish politically balanced Advisory Panels to advise each of the Executive Members on decisions to be taken by the Executive Member and on policy development issues. Their functions are set out in Part 3 of this Constitution and include responsibilities for:
- i. considering all relevant Service Plans
  - ii. reviewing Financial and Performance Monitoring reports

### Strategic Policy Panel

- 9 The Council will establish a politically balanced Strategic Policy Panel to consider Executive business referred to it by any 3 elected Members prior to any decisions being taken and to make recommendations to the Executive on any such business. The functions of Strategic Policy Committee (SPP) are set out in Part 3, Schedule 1 of this Constitution. Meetings of the Panel will be scheduled so as not to delay the decision making process.

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### Advisory Bodies or Working Groups

- 10 The Executive or the Council may establish non-Executive advisory bodies to advise the Executive on the exercise of the Executive functions. Details of all the advisory bodies established are set out in Part 3, schedule 2 of this Constitution.